Dear Parents/Carers

**16–19 Bursary 2017-2018**

We are able to give students the opportunity to apply for 16 – 19 bursary funding again for this year.

The 16 to 19 bursary is a government scheme to help the most vulnerable young people continue in full-time education. Each year we are allocated an amount of money that we can give to students on a person by person basis.

To be able to claim the bursary parents must be earning less than £25000 and be in receipt of benefits (please see list included).

If you would like to be considered for bursary funding, please complete the attached form and send it back to Fiona Moody along with proof of benefits. Requests must be in by……

Once all applications are in we will consider funding requests and be in touch, please be aware that bursary money must be paid directly into a bank account in the student’s name. We are happy to support students to open bank accounts during school time if you wish.

Please note – The vulnerable bursary is not claimed directly through school, and for those looking to claim this, please be aware that it can affect any benefits you receive.

If you would like support to complete the application, please contact our family support worker Anne-Marie Gould, she currently works in school on Mondays and can be contacted by phone on 01761 412198 or by email at agould@fossewayschool.com

There will be a further opportunity to apply for bursary money during the year.

Yours sincerely

Fiona Moody

Assistant Principal

**Student name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As a family we earn less than £25,000

*And we are in receipt of the following benefits*

Income support

Jobseekers allowance (income based)

Employment & support allowance

Pension credit

Child & or working tax credit

Universal credit

*I have included proof of the benefits ticked above*

We would like to claim £\_\_\_\_\_\_\_\_\_\_\_ from the bursary fund

This will be used for:

(please break down costs for each item, for example £100 for class trips, £60 for a work experience uniform)

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*Parent name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*